

## Important News For BCBSNC Group Administrators

### New Member Enrollment Forms Now Available

May 18, 2007

Dear BCBSNC Group Administrators,

BCBSNC has revised its member enrollment forms for the group market. New versions of the “ENROLL1” (for groups with 1-24 employees) and “ENROLL2” (for groups with 25 or more employees) forms were available in English and Spanish on March 20, 2007.

The new forms (with the date 11/06 on the bottom) were posted in the Group Administrator Portal on March 20, 2007 in the “Group Administrator’s Toolkit”—“Administrative forms” section.

After May 18, groups and producers will need to submit the new forms instead of the old forms.

#### What’s Changed?

- Both forms are longer. The Enroll1 form is six pages long (up from four), and the Enroll2 form is four pages long (up from three).
- The “Reinstate Coverage” and “Cancel Coverage” information in Section A was changed for clarification.
- “State Continuation” was added to “COBRA Qualifying Event;” this was moved from Section A to Section B.
- Ethnicity Information has been added to Section B. This information is optional and will not affect member eligibility. It will be used to help BCBSNC develop audience-appropriate wellness initiatives.
- Language preference (Spanish, English or “Other”) was added to Section B. This will ensure that members receive marketing materials in the appropriate language when available.
- We clarified several medical questions.
- We revised the “Statement of Understanding.”
- We added a new “Statement of Authorization for Release of Protected Health Information” to the Enroll1 form.

### **More Changes to Come**

In July of 2007, the enrollment forms will be changing again to accommodate sales of a new product for effective dates of January 1, 2008 and beyond. We will notify you when these new forms are available.

If you have questions about these new forms, please contact your BCBSNC representative.

Thank you.

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